

Paramount Unified School District



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BOARD OF EDUCATION

VIVIAN HANSEN
President
SONYA CUELLAR
Vice President
ALICIA ANDERSON
Member
LINDA GARCIA
Member
TONY PEÑA
Member
RUTH PÉREZ
District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

January 22, 2018

The meeting was called to order at 6:02 p.m. by President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Scott Law, Director-Facilities & Project Development, led the Pledge of Allegiance.

Roll Call Vivian Hansen Linda Garcia
 Sonya Cuellar Tony Peña
 Alicia Anderson

Administrators Present Ruth Pérez, Superintendent
 Ruben Frutos, Assistant Superintendent-Business Services
 Myrna Morales, Assistant Superintendent-Human Resources
 Ryan Smith, Assistant Superintendent-Secondary Educational Services
 Deborah Stark, Assistant Superintendent-Educational Services
 David Daley, Director-Special Education
 Cindy DiPaola, Director-Maintenance & Operations
 Renée Jeffrey, Director-K-5 School Support & Innovative Programs
 Scott Law, Director-Facilities & Projects
 Manuel San Miguel, Director-Student Services
 Beatriz Spelker-Levi, Director-Personnel
 Chris Stamm, Director-Nutrition Services
 Patricia Tu, Director-Fiscal Services
 Holly Hennessy, Principal-Tanner School
 Morrie Kosareff, Principal-Buena Vista High School
 Mike Ono, Principal-Paramount High School
 Alicia Megofna, Assistant Principal-Paramount High School-West

Approve Agenda Trustee Anderson moved, Trustee Peña seconded the motion carried
January 22, 2018 5-0 to approve the agenda of the Regular Meeting of January 22, 2018.

1.41 Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Approve Regular Meeting Trustee Cuellar moved, Trustee Garcia seconded and the motion
Minutes January 8, 2018 carried 5-0 to approve the minutes of the Regular Meeting of January 8,
2018.

REPORTSStudent Board
Representatives

Angel Macias-Paramount High School, Isis Moreno-Paramount High School-West, Joseph Bender-Buena Vista High School and Enrique Marquez-Paramount Adult School reported on school academics, athletic and extra-curricular activities.

Employee Representative
Reports

There was no CSEA representative in attendance.

TAP president April O'Connor shared that she is happy to hear according to the Governor that the LCAP is going to be fully funded and hopes to settle the contract as soon as possible. They have had a partnership with the District for many years and things go up and down but always have our focus in mind, our students and we work to maintain that. She appreciates all the partnerships. She added that Frank Barraza recently reached out to her for the support of Dia Del Niño coming up on March 31 which is a great opportunity to reach out to the parents, families and community. She added that recently data was collected and hopes to move forward and analyze and solve problems. They like to be collaborative and that is their purpose. She shared again that the LCAP is fully funded and would love to finalize the contract as soon as possible.

Board Members' Reports

Trustee Anderson welcomed everyone and added that it is nice to see everyone in attendance. She added that the District is all about relationships and asks that we keep that in mind as we move forward.

Trustee Cuellar attended the Governor's Budget workshop and shared that the Governor proposed to fully fund the 2018-19 LCAP and she hopes that he does fully fund the LCAP.

Trustee Garcia shared that Dia del Niño will be held March 31st and Alt Med will be there to assist seniors with options available to them. The Farmers Market will also be there and all children will receive ptted seeds to learn how to grow plants. She also shared that the Latina's Club will be having a Paint Nite fundraiser on Saturday, February 25, 2018. She also asked that we support the fundraising efforts of the JROTC program who are looking at traveling to Kentucky. They will be hosting a yard sale and breakfast at American Legion to help raise fund for expenditures while their travel in Kentucky. The Mayor and a few Congressmen from Nayarit will be visiting from and a meeting and luncheon will be held at the American Legion at 1:00 p.m. Student's from the Leo's Club are currently still collecting socks that will be donated to the Convalescent Home and asked if anyone was interested in donating socks, the socks could be delivered to the High School.

Trustee Hansen attended the monthly Ad Hoc meeting and shared that changes to the GRIP program were discussed.

Trustee Peña visited Collins, Los Cerritos, Keppel and Lincoln Schools.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- Superintendent Pérez attended the Governor's Budget workshop and added that she hopes that he fully funds the 2018-19 LCAP.
- She thanked the Board for their support of the Resolution on

Full and Fair Funding of California's Public Schools.

- Dr. Pérez shared that the City is looking at making changes to the GRIP program as discussed at the Ad Hoc meeting.
- Dr. Pérez and Mr. Frutos visited Roosevelt School to look at the work being completed on the portables. While visiting, she walked into a meeting competition with the Cafeteria Managers. The managers were in the middle of a Waffle and Chickens cooking competition just like the competitions shows that include judging. The winner of the chicken and waffles was the manager from PHS-West.
- Superintendent Pérez shared that she continues to share the District's Strategic Plan with the community and Dr. Smith recently presented it to Rotary.
- She participated in the first College Partnership meeting.
- She met with Supervisor Janice Hahn's Field Deputy who expressed a desire to support our students and staff through recognitions and support District programs. Dr. Pérez asked her for assistance in communicating with the Department of Health as a second request was received from Supervisor Hahn for testing. Dr. Pérez shared the letters and emails that have been sent to Department of Health that addressed how we are working with them to provide everything needed for the testing. We have given them the access to do this again and the District has been accused of not working with them to provide that. Dr. Pérez told Ms. Johnson that is incorrect and provided her with all the documentation and added that one thing that has stopped all of it is the indemnification piece of the MOU. We do not allow contractors to come on to our campuses without the contract/ MOU that provides the indemnity on their end. The Department of Health got obstructed and stopped and we communicated with them that they would not be able to move forward until the MOU was in place. Because the lawyers on both sides have not resolved, the District will move forward and continue with the 2nd testing as the District already had it set up as we were going to do parallel testing. Dr. Pérez has advised the Department of Health that if they do not come through, the District will share the results and protocols used for the second time. She also shared with Ms. Johnson that there seems to be an accusation that the District does not want to work with the Department of Health but as she shared all the communication documentation with her, as soon as she got back to her office she communicated with the Department of Health, we are now back on working with them. The District does not want people to think that we do not want to work with them, that is far from the truth.

Bulletin Boards

Holly Hennessy, Howard Tanner School Principal presented an overview of the Boardroom bulletin boards representing Howard Tanner School's educational program and student work. The bulletin boards reflect the theme of "Setting Sail for a Voyage of Learning" and enhance the educational message sent to visitors and District office employees.

ASCIP Award

Reshan Cooray, Senior Director of Risk Services with ASCIP presented the Board with a certificate "Risk Management Pays Incentive Award. This award was presented to the District as a leading performer in the program and for prioritizing the safety of its staff. The District received an award of \$8,000.

New English Proficiency Test for English Learners

Renee Jeffrey, Director K-5 School Support and Innovative Programs presented the Board with an update on the new English Language Proficiency assessments and the transition to a new assessment and the Districts implementation plan.

Ms. Jeffrey added that the English Language Proficiency Assessment for California replaces CELDT. It assesses progress towards English Language Proficiency and there are four domains that are assessed (reading, writing, listening, speaking).

The two implementation plans were presented to principals:

- Team model comprised of classified, certificated and substitutes
 - Teams will administer one-on-one portions at several sites
 - Traveling teams to support several sites

- Site model comprised of site staff
 - Site staff will administer one-on-one portions and group portions at their sites.

The full version of the presentation is available on the District website.

Facilities Update

Ruben Frutos, Assistant Superintendent-Business Services and Scott Law, Director of Facilities and Projects Development presented the Board with an update on the various projects that have taken place to date.

Mr. Law shared with the Board that there have been 32 room renovations in the past three months at Roosevelt, Wirtz and Lincoln schools. Renovations included electrical upgrades, new wall tag board installation, new carpet, new ceiling tiles, lights and lenses installed, cabinetry was updated, roofing and rain gutters were repaired and installed, doors and trims were painted, some classrooms were painted on the exterior and floor, walls and ceilings were inspected and any needing repairs were repaired.

The full version of the presentation is available on the District's website.

2016-17 Audit

Jeff Volpei, Senior CPA with CliftonLarsonAllen informed the Board that the 2016-17 audit received a qualified certification, one of the best in his opinion that can be issued. There were two findings, one being at the Adult School on internal controls and the second on the District's Anti Fraud program.

**BOARD MEETING
CALENDAR**

HEARING SECTION

There were no changes to the Board meeting calendar.

During the public hearing section the following speaker addressed the Board:

Gerald Cerda, community member shared with the Board that he is providing them with an update on the Williams complaint and he received a response from Superintendent on the Williams Complaint submitted on July 12 and resubmitted on the 17th last year for facilities issues. He received on December 19. He added that California Department of Health procedures states 45 days response time from local educational agency, Paramount Unified School District response was 156 days. He added that this delay was a violation of California Code of Regulations Title 5 section 4600, tag 4687. The original complaint was a violation of AB 821 that states no toxins in classrooms, carcinogens and mentions chromium, AB 2282260 Pesticides/Insects, AB 1207 Mandated trainings and he believes this is mandated this month, AB 1432 Mandated Reporters, AB 1043 Conduct water well tests instead of relying on the City report. The City of Paramount is conducting their water testing at the water well monthly and for Paramount Unified School District to rely on the city report doesn't make sense when water travels through the pipes and we have seen on the report that it says they are over 60 years old and one says it 80 years old. He added that we need to make sure the piping is not contaminated with lead toxins. Prop 65 safe drinking water toxic enforcement Act 86 to assure drinking water at schools is safe for fountains without toxins to water fountains.

Diane Doss, Collins School community member informed the Board that for the past 20 years she has lodged complaints with administration regarding students throwing things over the fences including lunches and sticks and on one occasion sticks were lunged through the fence injuring the neighbor's dog that had to be taken to the veterinarian. She added that most recently a stick was thrown over the fence and hit her sliding door and went into the pool. Homework, lunches, baseballs have also been thrown in the yard. She has spoken to the principal and the principal has assured her that she would put barriers so that it would keep the students from using the backstop. She added that just today upon returning home, students were playing that the backstop. Because the backstop is too close and when students are there playing a number of balls are thrown into the yard. She wants to place on record and bring to the Board's attention and hopes that something can be done soon before someone gets hurt. She also shared a comment that was made from an age group no longer at Collins that came from a student that said he would burn the fence down to go get his f ball. She reported that to the principal at the time who is no longer there but never heard back from the principal.

Sara Huezo said she is in attendance once again regarding air purifiers. She knows several have been installed at several schools but wants to see what the District has come up with in terms of what kinds of filters will be used to protect children and staff from Chromium Six. She believes that currently charcoal filters are used but that does not protect from Chromium Six. She asks that the District look for a solution that will actually protect them from Chromium six. Parents are very concerned for children and staff w having cancer and leukemia which

has been proven that Chromium Six also causes nose bleeds in children.

She added that in regards to the new STEM Academy, she has been to a few meetings and it was projected that there is declining enrollment and the STEM Academy will have 150 students and wants to know how many slots are allocated to Paramount students and she asks Paramount students be given a priority as they are paying for it and it's their taxes that are paying. She knows the school is located in Lakewood and there will probably be Lakewood, Long Beach and Bellflower district coming in but want to emphasize Paramount students should be prioritized.

Elaine Hoffman informed the Board that she wanted them to know what is going on with CTA and that they applied for a grant for \$1,400 to assist homeless children. They have reached out to the District and Student Services and are very excited and want to work together. The event will begin in February. She shared of a recent lesson plan that touched her heart and asked students to describe their bedroom. One student could not get started and she asked what was wrong and he said he didn't have a bedroom as he was staying with relatives. She will see that he gets an extra packet that may help him feel welcomed.

Erik Varela wished to thank the Board in working in conjunction to address the facilities issues the next day after the Board meeting. South Bay Heating & Air was on site the next day to assess temperatures and install units, the Thursday termite inspectors were on campus, the basketball court was fixed, they had District preventive maintenance engineers on campus. They have had construction crews on site for the past three months. He wished to thank Scott Law Director of Facilities for being on campus and working in conjunction with teachers. He wished to thank the Board on behalf of teachers and staff and they welcome the Board to Family STEM night on February 15, Science Fair on March 22 and their upcoming talent show. He thanked them once again for assuring that great things are happening in Paramount schools.

Teresa Kugler commented that she is jealous of Erik and hopes that the Zamboni trailers are on wave 2 as they are 22 years old and need some TLC. Cindy DiPaola has been wonderful in keeping them going but they are getting worse. She added that with Technology, this has been a rough week. With Illuminate, Synergy, Schoology and Project Lead The Way and lots to prepare for there was no way she would be able to prioritize that and get ready for 2nd semester. She had Project Lead The Way kids and all kinds of things going on and so she wished to thank her site math coach, assistant principal, union president and Dr. Stark for changing the deadline date and now she can teach, which is what she loves.

CONSENT ITEMS

0.43

Trustee Anderson motioned, Trustee Peña seconded and the motion carried 5-0 to approve the Consent items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report

Accepted Personnel Report 17-10, as submitted. The report includes

17-10
2.43

details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon

allocation of funding in the 2017-18 State Budget Act and related legislation.

Educational Services

Consultant and Contract Services
3.43

Approved the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-County Study Trips
3.43

Approved the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report 17-10
4.43

Approved Purchase Order Report 17-10 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of December 2017
4.43

Approved warrants for all funds through December with a total of \$14,727,014.95.

ACTION ITEMS

General Services

Resolution 17-25: Full and Fair Funding of California's Public Schools
1.44

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Adopt Resolution 17-25, Full and Fair Funding of California's Public Schools urging the State Legislature to fund California's public schools at the national average or higher by the year 2020, and at a level equal to or above the average of the top 10 states by 2025.

Educational Services

Memorandum of Understanding with Ambassadors of Compassion
3.45

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Memorandum of Understanding with Ambassadors of Compassion to provide high school aged youth the opportunity to examine and experience life-ready principals through small group discussions and community based projects.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Workforce Investment Act Grant Award
3.46

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to accept the Workforce Investment Act, Title II: Adult Education and Family Act Grant Award for the 2017-18 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regional Articulation Agreement for CTE Introduction to Engineering and Design (PLTW) Course
3.47

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to authorize the Credit by Examination Regional Articulation Agreement for Introduction to Engineering Design (PLTW) with select community colleges.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

2016-2017 Annual Audit
4.48

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to accept the District's annual audit report for the 2016-2017 school year submitted under separate cover.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Notices of Completion – Field
Service Contracts
4.49

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the Field Service Contract for a new roof on the 700 Building, gym, and girls' locker room at Paramount High School; window installation Phase II and Phase III at PHS-West Campus; electrical services at Roosevelt; carpet installation at Roosevelt; and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

2017-18 Budget Adjustments
as of December 31, 2017
4.50

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2017-18 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Deferred Maintenance Fund, and Measure I Fund.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Reissuance of Warrant After
Expiration of the Valid Period
4.51

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the reissuance of the warrant after expiration of the valid period.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

INFORMATION ITEMS

Revised Administrative
Regulation 5141.42 – Suicide
Prevention

The Board received as information proposed revised Administrative Regulation 5141.52 – Suicide Prevention reflecting current law.

Business Services

Monthly Financial
Statements, December 2017

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to December 2017.

Monthly Financial
Statements, December 2017
– Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to December 2017.

Monthly Financial
Statements, December 2017
– Self-Insurance Fund –
Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to December 2017.

Average Daily Attendance
Summary Report Through
December 1, 2017, and the
Fourth Monthly School
Enrollment Report

The Board received as information monthly school attendance reports for 2017-18.

Affordable Care Act
Compliance Agreement with
Worxtime HR

The Board received as information an update on the Option to Approve
an Affordable Care Act Service Agreement.

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be
Monday, February 5, 2018 at 6:00 p.m. – Boardroom of the District
Office.

Staff Employee Comments
Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 7:45 p.m. to discuss,
Conference with Labor Negotiator, Public Employee Appointment,
Public Employee Performance/Evaluation (Superintendent) and
Student Discipline.

OPEN SESSION

The Board reconvened to Regular Session at 10:32 p.m. President
Hansen reported that they discussed Conference with Labor
Negotiator, Public Employee Appointment, Public Employee
Performance/Evaluation (Superintendent) and Student Discipline.

The following action was taken in Closed Session:

Human Resources

Public Employee
Appointment
2.52

Trustee Anderson moved, Trustee Peña seconded, and the motion
carried 5-0 to approve the appointment of Rebecca Perez as Dean of
Students effective as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Educational Services

Student Discipline
Student A-1
3.53

Trustee Garcia moved, Trustee Cuellar seconded, and the motion
carried 5-0 to readmit student A-1 to Paramount Unified School District
and attend Paramount High School.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Anderson moved, Trustee Cuellar seconded, and the motion
carried 5-0 to adjourn the Regular Meeting of the Board of Education
held on January 22, 2018 at 10:34 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk